



# EVENT RECYCLING BIN LOAN PROGRAM

Gallatin Solid Waste Management District coordinates a recycling bin loan program designed for use at community events, fairs, festivals, and block parties. Use is restricted to events held in Gallatin County.

The county has 10 blue Clearstream bins available, divided to separate metal cans from plastic bottles. They are available at no cost to municipalities, clubs, schools, churches, and other organizations on a first-come, first-served reservation basis. Up to 10 bins can be reserved *as available*. To do so, please complete the reservation request form below. Once approved, *the user will need to confirm/arrange pick-up and return drop-off times. Bins should be returned clean and in good working order* to ensure that this program can be continued for community groups. Bagged recyclables should be sorted and emptied at any of GSWMD's free drop-off recycling sites. Bins are stored at Logan Landfill. Location directions will be provided once your application is received and approved. Call ahead to inquire about bin delivery.

Patty Howard, GSWMD Recycling Outreach Educator, is available to assist all users with planning & implementing successful recycling programs at their events. Questions? Contact 406-582-2493 or email [patricia.howard@gallatin.mt.gov](mailto:patricia.howard@gallatin.mt.gov)

Please use this form to request recycling bins for your event. Email a signed copy to the email address above or mail the signed form to Gallatin Solid Waste Management District P.O. Box 461, Three Forks, MT 59752.

Name of Event/ Sponsoring Organization: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Phone number: \_(\_\_\_\_)\_\_\_\_\_ E-mail: \_\_\_\_\_

Requesting Organization's Mailing Address: \_\_\_\_\_

Event Location/Facility: \_\_\_\_\_

Event Date(s): \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_ Number of units requested: \_\_\_\_\_

Pick-up date: \_\_\_\_\_ Time: \_\_\_\_\_ Return date: \_\_\_\_\_ Time: \_\_\_\_\_

## Deposit Guarantee

*These units may be borrowed with no money down by agreeing to guarantee that all bins are returned promptly, clean, and in good working order. By signing below at pick-up, the user accepts full responsibility for the bins and agrees to pay the full replacement costs for any bins that are not returned, or are not returned intact. Replacement cost per bin is \$80.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Office Use Only

Approval \_\_\_\_\_ Date \_\_\_\_\_

No. of Units Provided: \_\_\_\_\_ Date \_\_\_\_\_

No. of Units Returned: \_\_\_\_\_ Date \_\_\_\_\_ Damages? \_\_\_\_\_

## Gallatin Solid Waste Management District

10585 Two Dog Rd • Manhattan, MT 59741 • Phone (406) 582-2493 • Fax (406) 582-2491

[www.GallatinSolidWaste.org](http://www.GallatinSolidWaste.org)

Thank you for your interest in Event Recycling!

Our community hosts hundreds of events each year. Unless recycling is offered, these events will produce significant amounts of material that will end up in our landfill. It is our hope that each event will take advantage of our recycling opportunities. In our experience, one of the most reported barriers to recycling is the amount of perceived difficulty. In an effort to remove this barrier, Gallatin Solid Waste Management District has made it easy!



Simply fill out the enclosed form and return it to GSWMD by fax, mail, email, or in person. If you have difficulty with the form, please contact us by phone at 406-582-2493 or via email at [Patricia.Howard@gallatin.mt.gov](mailto:Patricia.Howard@gallatin.mt.gov)

Once your reservation is confirmed, you will come to the Logan Landfill at 10585 Two Dog Road, Manhattan, MT 59741 to pick up your recycling containers, unless other arrangements have been made. Bin delivery is sometimes available, but not guaranteed. Your containers will be available to you the day before your event, or the Friday before if your event is on the weekend. The containers are due back to us the day after your event, or the Monday after your event if the event is on the weekend. It is your responsibility to bring your recyclables to one of GSWMD's 17 free drop-off recycling sites: <https://gallatinsolidwaste.org/recycling/drop-off-bins/>

Gallatin Solid Waste Management District can provide the physical necessities for event recycling, but the success of recycling at your event is in your hands.

In order to capture the most recyclables and divert the most waste, we suggest planning the event with recycling in mind by doing the following:

- Include information about recycling bin availability in printed materials and continually promote recycling during announcements;
- Require concession vendors to provide drinks in cans or plastic bottles ( we cannot recycle paper or plastic cups!);
- Request enough recycling bins for one to be placed next to each trash receptacle. Your recyclables must be consolidated and bagged (provided with bins). ***We accept the following items: aluminum & steel cans, plastic bottles (marked #1 or #2).***

Happy Recycling!